

Job Title : Senior Fieldworker: TB-Men Research Study (6 positions)

Annual salary (based on relevant experience and qualifications) : R85,286
 Location : East London
 Department : Research Unit
 Reporting to : Project Manager

Main purpose of the position:

The Senior Fieldworker will be responsible for capturing TB patient records, contacting potential study participants, and scheduling interviews. They will facilitate the consenting process, collect data using electronic tablets as well as conduct in-depth interviews. They will furthermore assist with the transcription and translation of qualitative data.

Scope of Work:

- To identify, recruit and enroll all eligible TB patients in the study as specified in the study protocol and respecting the ethical principles.
- Conduct study surveys on REDCap.
- To ensure that there is continuous stock of paper-based study documentation (e.g. consent forms).
- To file all study documentation correctly.
- Conduct home visits to all study participants.
- Conduct in-depth interviews with participants and clinic staff.
- Transcribe, translate, and review qualitative data.
- To follow up and set appointments with study participants (e.g. phone calls and text messages).
- Ensure Good Clinical Practice and study protocol compliance.
- Conduct quality checks on data collected.
- Reporting of any challenges or progress within the study.
- To participate in monthly FPD internal skills development meetings.
- To maintain patient confidentiality.
- To perform any other reasonable study duties as requested by the Project Manager.

Essential Qualification:

- Grade 12

Advantageous Qualifications:

- Tertiary qualification (diploma / degree) in Community development, Social Work, Social Science, Psychology, Social Development or related.
- Certificate in Good Clinical Practice

Working / Industry experience required:

- Experience in TB work
- Professional (or personal) experience with TB, TB research or engagement with TB patients
- Recruitment of study participants
- Management of study documentation
- Knowledge and experience with online data platforms ie. REDCap

Additional requirements

- Computer literacy
- Valid code 08 driver's license (advantageous)
- Willingness to travel
- Proficiency in reading, speaking, and writing Xhosa and English

Closing date for applications: 3 December 2020 at 16h00 PM

Interested candidates should forward a motivational letter and CV to recruitment@foundation.co.za or fax to 081 680 0736.

For enquiries please contact Tshililo Pharamela on tshililop@foundation.co.za.

Please note:

Only applicants shortlisted for interviews will be contacted. If you have not been contacted within one month after the closing date of this advertisement, please accept that your application was unsuccessful.

