

Job Title	:	Project Manager VMMC
Annual salary range (based on relevant experience and qualifications)	:	R440,037 – R498,565
Location	:	Ilembe District, KwaZulu-Natal
Department	:	Health Systems Strengthening Custer - VMMC
Reporting to	:	Head of Cluster

Main purpose of the position:

Provide technical assistance to the district VMMC team in collaboration with the VMMC SUSTAIN team in the planning, implementation, monitoring, evaluation, learning and reporting of the VMMC program scale up and transition activities.

Scope of Work:

- Support overall VMMC program implementation, management, and sustainability activities at district level.
- Maintain professional relationships with all relevant stakeholders.
- Participate in and provide technical support to strengthen quality assurance, M&E and technical working groups and other relevant VMMC forums.
- Ensure continuous compliance to QA standards, guidelines, and assessment tools with focus on strengthening the roll out of CQI activities and data quality audits.
- Assist in compiling presentations and (co-) facilitate structured performance reviews for district program managers, MMC SUSTAIN team and relevant stakeholders with focus of results achieved against targets, cross-cutting QI gaps/ concerns, data management issues/variances
- Coordinate quarterly reporting and performance reviews of district Data and Quality Assurance.
- Work with district relevant stakeholders to ensure that district micro plans, work plans are implemented in line with project work plans.
- Support activities to ensure that quarterly and annual program reports are produced at district level.
- Support VMMC related trainings such as CQI and data quality management.
- Support district data consolidation ensuring that all data is captured in DHIS.
- Support and coordinate routine site data quality and completeness assessments.
- Work with district management staff to ensure availability of MMC registers and all source documents.
- Support program coordination to the district office, ensure smooth logistics of organization of training workshops, district VMMC steering committee meetings, and other relevant supportive tasks and reporting to Head Office and district management in the execution and tracking of the duties.
- Provide updates and weekly feedback to the supervisor with regards to the processes at an agreed schedule.

Qualifications and registrations:

- Bachelor of Medicine in Clinical Practice (essential).
- Registration as Clinical Associate with the HPCSA (essential).
- Management qualification (advantageous).

Experience and knowledge:

- Prior work experience in South African health sector and strong technical expertise in a public health-related field
- Minimum 3 years working experience within the public, private and/or civil society health systems within South Africa;
- Knowledge of HIV prevention programs especially VMMC.
- Knowledge of the Department of Health district quality improvement and M&E implementation approaches and plans
- Proven experience/knowledge working with DHIS and/or other national, routine health information systems required
- Knowledge of DHIMS Policy, SOP MMC program indicators and data management
- Knowledge of DHIS and DATIM
- Experience managing donor funding
- Substantive experience with implementing health systems strengthening activities.

Additional requirements:

- Proficiency in reading, speaking, writing English.
- Report writing and business writing level proficiency is essential.
- Proficiency in another local language will be advantageous.
- Valid code 08 driver's license.
- Willingness to travel extensively.
- High proficiency in Outlook, PowerPoint, and Excel.

Applicants are advised that the Foundation for Professional Development has elected to implement a mandatory COVID-19 vaccination policy to protect the health and safety of its employees, faculty, students, clients, and others who work with, train, or receive other services from FPD.

Closing date for applications: 23 December 2021 at 16h00

Applicants should forward a motivational letter and CV to recruitment@foundation.co.za.

For enquiries, please contact Leah Maenetja on leahm@foundation.co.za.

Please note:

Only applicants shortlisted for interviews will be contacted. If you have not been contacted within one month after the closing date of this advertisement, please accept that your application was unsuccessful.